

INTA 127TH ANNUAL MEETING HOTEL RESERVATION FORM

MAY 14 – MAY 18, 2005 SAN DIEGO, CALIFORNIA USA

RESERVATIONS MUST BE RECEIVED BY THE HOUSING BUREAU BY 5:00 P.M. CENTRAL STANDARD TIME (CST) FRIDAY, APRIL 22, 2005.

Phone:
(credit card only)
Monday – Friday 8:00 a.m. – 5:00 p.m., CST
+1-800-974-9833 U.S. & Canada
+1-847-282-2529 International

Fax:
(credit card only)
24 hours a day, 7 days a week
+1-800-521-6017 U.S. & Canada
+1-847-940-2386 International

Online:
(credit card only)
www.inta.org/sandiego

Mail:
(credit card only)
INTA Housing Bureau
108 Wilmot Road, Suite 400
P.O. Box 825
Deerfield, IL 60015-0825 USA

IF FAXING HOUSING FORM, DO NOT MAIL A DUPLICATE

Use the enclosed form to make your hotel reservation. To avoid duplication, please submit one form per room. If more than one room is required, the registration form may be photocopied.

Please print or type the following information to ensure correct and timely processing.

Arrival Date _____ Departure Date _____

RESERVATION FOR

First Name _____ Last Name _____

SHARE WITH

First Name _____ Last Name _____

First Name _____ Last Name _____

First Name _____ Last Name _____

SEND MY CONFIRMATION BY: Mail Fax Email

First Name _____ Last Name _____

Company/Firm _____

Street Address _____

City _____ State/Country _____ Zip/Postal Code _____

Telephone _____ Facsimile _____ Email Address _____

HOTEL PREFERENCE

(Reservations are assigned in the order received. An alternate hotel will be assigned if the requested choices are unavailable.) Reservations are processed on a first come, first served basis through 5:00 p.m. CST, Friday, April 22, 2005. You MUST indicate preference, otherwise the Housing Bureau will assign a hotel if your first choice is sold out and other choices are not indicated. After Friday, April 22, 2005, convention rates may not apply and the Housing Bureau will assign rooms based on space availability.

Please rank the hotels in order of preference 1 – 4, with 1 being first choice:

_____ San Diego Marriott Hotel & Marina _____ Hilton San Diego (Gaslamp Quarter)

_____ Manchester Grand Hyatt San Diego _____ The W San Diego

_____ Omni San Diego Hotel _____ Embassy Suites Hotel

_____ The Westin Horton Plaza _____ The Westgate Hotel

_____ Marriott San Diego Gaslamp Quarter _____ The Horton Grand Hotel

_____ Wyndham San Diego at Emerald Plaza _____ Courtyard by Marriott San Diego Downtown

_____ Sheraton Suites San Diego _____ US Grant (A Historic Hotel)

IF HOTEL CHOICES ARE UNAVAILABLE, WHICH IS MORE IMPORTANT? Rate Location

TYPE OF ACCOMMODATIONS: (please check required room type)

All room charges are subject to a 10.5 percent state and room tax. Triple and quad occupancy may incur additional charges.

- Single (one person)
 Double (two people)
 Triple (three people)
 Quad (four people)
 Suite (one bedroom/two bedroom)

NUMBER OF PEOPLE _____

SPECIAL NEEDS:

- Smoking
 Non-Smoking
 Rollaway Bed
 Wheelchair-Accessible Room
 Bedding Request: _____

RESERVATIONS

All reservations require a valid credit card guarantee. A guarantee is required for EACH room requested. Credit cards must be valid through May 2005 to be considered a valid guarantee. Rates are per room per night and are subject to a 10.5 percent tax. Reservations will not be processed without a valid guarantee. Failure to check in on your scheduled day of arrival or cancel your reservation as instructed on your confirmation, will result in a 1 night room and tax penalty being charged to your credit card.

METHOD OF PAYMENT

- Credit Card (American Express, Discover, MasterCard or Visa)
 Wire Transfer (See information below)

Name as it appears on card _____

Card Type _____ Card Number _____ Expiration Date _____

Signature _____

IMPORTANT: All reservations must be processed through the INTA Housing Bureau. If you are sharing a room, send only one form with the names of all persons occupying the room. **The Housing Bureau will send confirmations within 72 hours of processing your request.** Reservations are assigned on a first-come, first-served basis and according to room availability. Changes and cancellations prior to **Friday, April 22, 2005** must go through the Housing Bureau, Monday – Friday, 9:00 – 5:00 p.m. (CST).

- Phone reservations are limited to five rooms per call. Requests for more than five rooms must be submitted in writing on a hotel reservation form.
- Hotels do not send out confirmations.
- The Housing Bureau will process all changes and cancellations without penalty through Friday, April 22, 2005, 5:00 p.m. (CST).
- Please contact the Housing Bureau if you do not receive your confirmation within seven days of making your reservation.

TIPS FOR FAXING AND WIRE TRANSFERS

Your faxed form is considered your original reservation form. Do not send the hard copy by mail. This may result in a duplicate reservation.

To reserve housing with a wire transfer, attendees will need the following information:

Account Name:	ExpoExchange – Concentration Account	Routing Number:	021000018
Bank:	Bank of New York	Accounting Number:	8900511990
	1888 N. Market Street	Swift Number:	1RVTUS3N
	Frederick, MD 21701 USA	Account Code:	0505ITMSAN

There is a \$30 processing fee for each transfer which must be added to the total room deposit forwarded. "INTA Annual Meeting" and participant's name(s) must also be included with the transfer, so that the funds may be applied to the appropriate reservation. Please include in your wire transfer payment 1 night room and tax USD per room deposit & the \$30 processing fee. DO NOT include payment for the program, tours or other items.